

# Demo Login Instructions



# Step 1

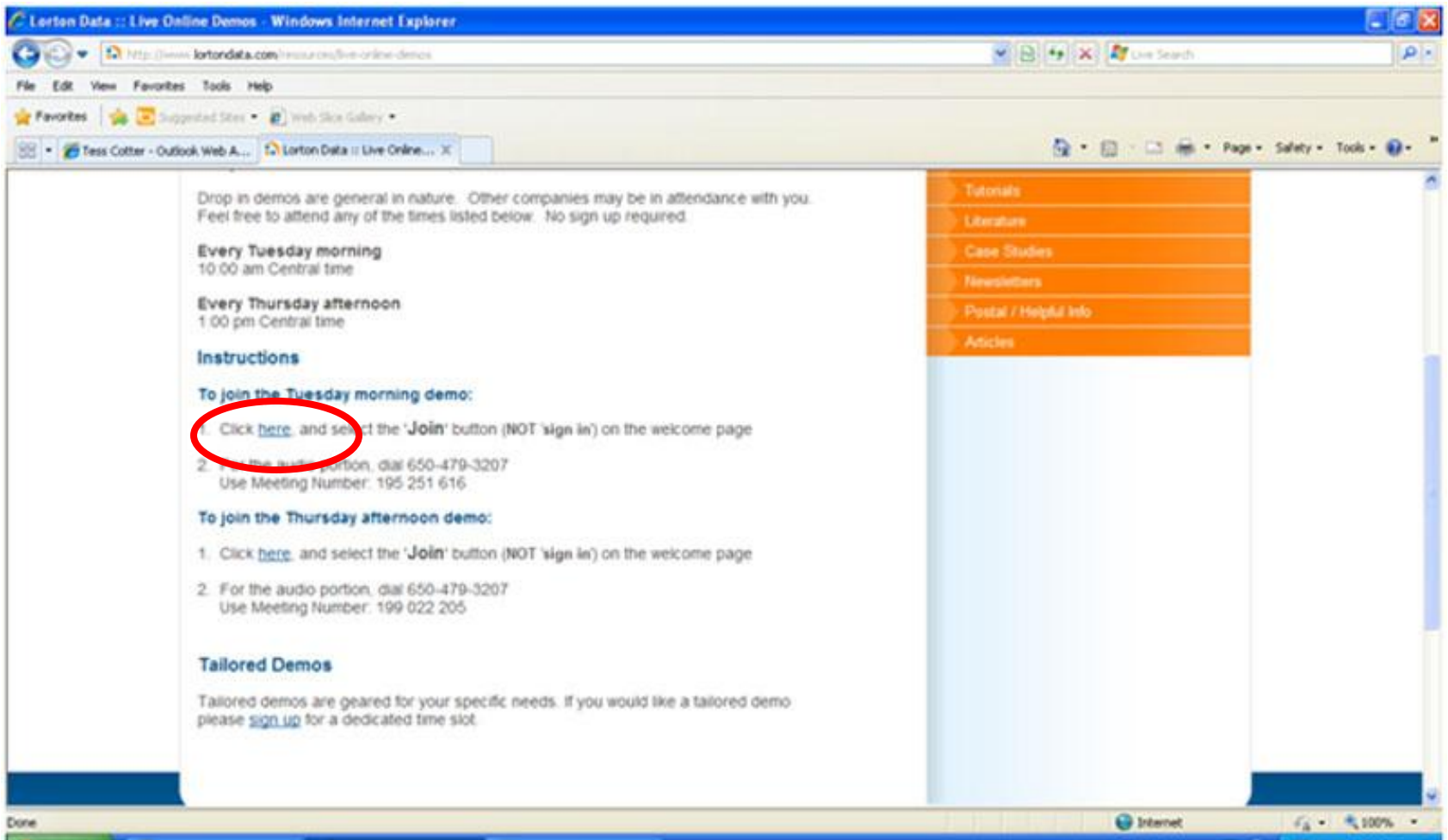
- Using your browser, go to our website [www.lortondata.com](http://www.lortondata.com). (Generally Internet Explorer works better than Firefox or Chrome.) Put your mouse over the resources button on the far right. Select the “Live Online Demo” option



The screenshot shows a Mozilla Firefox browser window displaying the Lorton Data website. The browser's address bar shows the URL [www.lortondata.com](http://www.lortondata.com). The website header includes contact information: [Contact](#) | Main: 651.203.8200 | Sales & Support: 651.203.8290, a search bar with the placeholder text "enter your search terms", and a "LIVE SUPPORT ONLINE" button with a user profile picture. The main navigation menu is located below the header, with the "Resources" tab selected. The "Resources" dropdown menu is open, showing options: Forms & Layouts, Postage Savings, Live Online Demos (highlighted with an orange background and a red arrow pointing to it), Tutorials, Literature, Case Studies, Newsletters, Postal / Helpful Info, and Articles. The main content area features a large banner for "A-Qua Mailer™" with the text: "A cloud-based suite of pre-mail processing services for a cost-saving alternative to desktop mailing software". Below the banner is a feedback prompt: "Please let us know how we are doing. We value your [feedback](#)." The footer contains four service categories: "A-Qua™ Services" (Learn about our flexible, on-demand platform that provides easy access to a...), "Sales Leads" (Access our mailing lists containing thousands of business and consumer...), "NCOALink" (Meet the USPS® move update requirement with our 40 week NCOALink®...), and "Data Enhancement" (Extend your reach and increase campaign success by enriching your...).

# Step 2

- You should now be at page illustrated on the screen below. Please find the day you plan on attending the demo, and click on the “[here](#)” button.



Lorton Data :: Live Online Demos - Windows Internet Explorer

http://www.lortondata.com/resources/live-online-demos

File Edit View Favorites Tools Help

Favorites Suggested Sites Web Slice Gallery

Tess Cotter - Outlook Web A... Lorton Data :: Live Online... X

Page Safety Tools

Drop in demos are general in nature. Other companies may be in attendance with you. Feel free to attend any of the times listed below. No sign up required.

**Every Tuesday morning**  
10:00 am Central time

**Every Thursday afternoon**  
1:00 pm Central time

**Instructions**

**To join the Tuesday morning demo:**

1. Click [here](#), and select the 'Join' button (NOT 'sign in') on the welcome page
2. For the audio portion, dial 650-479-3207  
Use Meeting Number: 195 251 616

**To join the Thursday afternoon demo:**

1. Click [here](#), and select the 'Join' button (NOT 'sign in') on the welcome page
2. For the audio portion, dial 650-479-3207  
Use Meeting Number: 199 022 205

**Tailored Demos**

Tailored demos are geared for your specific needs. If you would like a tailored demo please [sign up](#) for a dedicated time slot.

Tutorials  
Literature  
Case Studies  
Newsletters  
Postal / Helpful Info  
Articles

Done Internet 100%

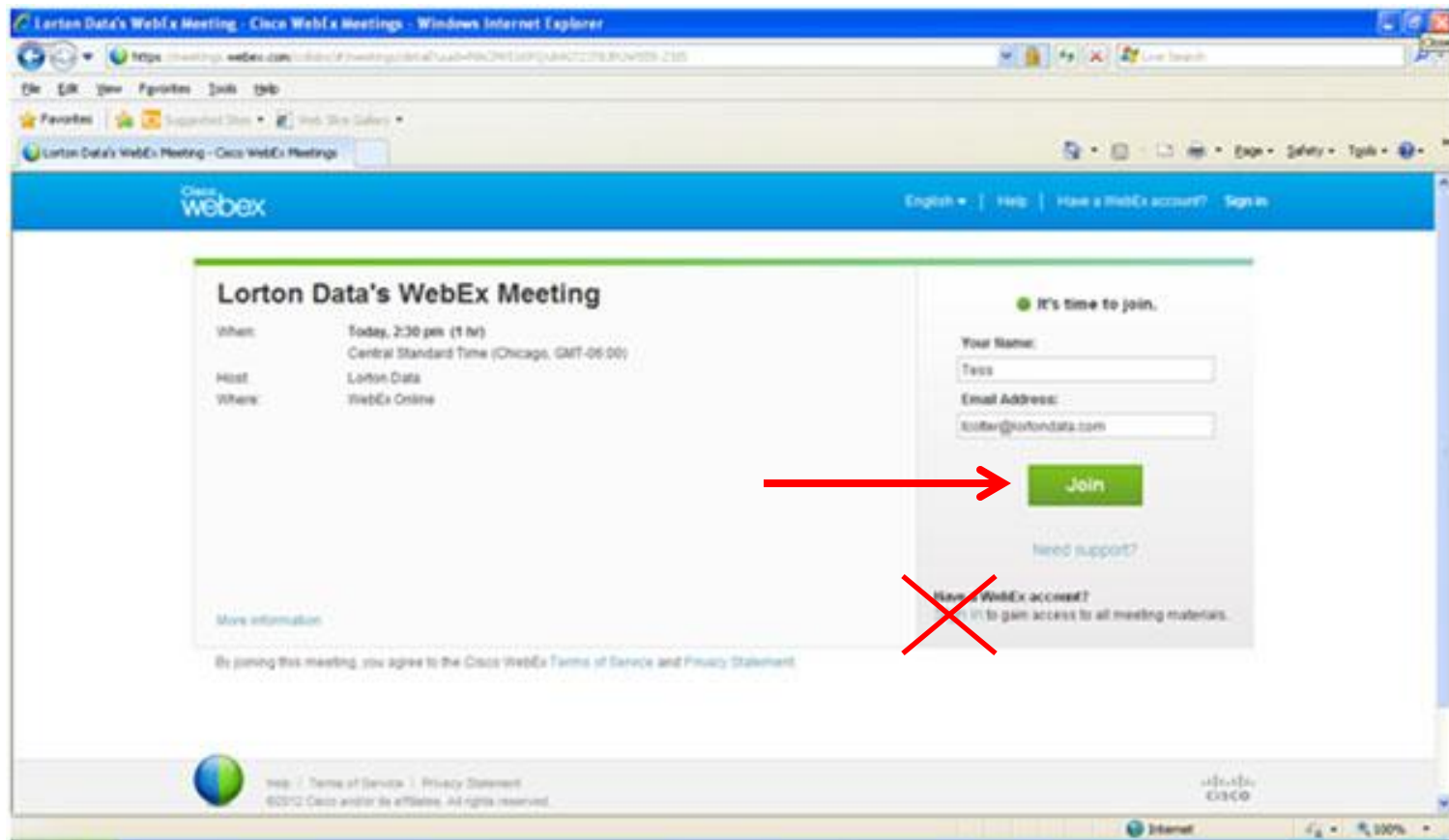
# Step 3

You should now be at the WebEx Meeting screen.

- Please fill in your name and email in the box and select

**Join**

**DO NOT** select “sign in”.



# Step 4 - If you are not in the meeting now...

- Either click “ActiveX” in the yellow bar to run program from this screen, or
- Click “Use Java” and follow the online instructions.

The screenshot shows the 'Set Up WebEx' page in Internet Explorer. The browser title is 'Set Up WebEx - Cisco WebEx Meetings - Windows Internet Explorer'. The address bar shows the URL: <https://www.webex.com/...>. The page content includes the Cisco WebEx logo, the text 'It's easy to set up WebEx on your computer!', and a yellow bar with 'ActiveX' and 'Use Java' buttons. A red circle highlights the following text: 'No message bar? Use Java to attend your meeting. Don't want to use Java? Install the meeting application and join again. Don't want to install software? Run a temporary application to join this meeting immediately.' Below this text are two numbered steps: '1 Select the yellow bar above and choose Install... or Run...' and '2 When you are requested to take an action, select Yes, Continue, Install, or Run'.

# Step 5 – You're In!

- You should now be in the meeting!

If this is not the case please try again or call 651-203-8200 for assistance.